



Contact's Name:	
Business Name:	
Main Business Address: (Head Office) Postcode:	
Telephone:	
Email:	
Agent Name & Telephone:	Business Utility Services Ltd – 01772 367717

Level 1 –

- Request and receive current and historical account information including – Consumption History, Supply Numbers, Pricing Details, Contract End Dates
- Request and receive Half Hourly Data and Meter Operations provider, where applicable
- Obtain information from 3rd party industry databases, for example metering details to be able to contact my current supplier to resolve any objections or rejections
- Request and negotiate prices on my behalf
- Issue termination notice with regards to my existing supply contracts, on my behalf
- **Request and receive ALL billing information - e.g. copy of bills, debt information**

Level 2 – All the items above in level 1, as well as the following:

- Authorise adjustments, refunds, billing and payment method changes
- Agree supply contracts and sign on my behalf

Business Utility Services Ltd and their suppliers/3rd parties undertake that it shall use the customer data solely for the purposes of delivering the services specified in this document.

PLEASE SIGN EITHER LEVEL 1 OR 2 BELOW, DEPENDING ON WHAT RANGE OF SERVICES YOU WISH BUSINESS UTILITY SERVICES LTD AND THEIR SUPPLIERS/3RD PARTIES TO CARRY OUT ON YOUR BEHALF.

I confirm that Business Utility Services Ltd to act on my behalf and I authorise them to action my supplier accounts as follows:

LEVEL 1 AUTHORITY:

Customer Signature: _____

LEVEL 2 AUTHORITY:

Customer Signature: _____

Customer Name: _____

Date: _____

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Glovers Court
Preston
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