



Contact's Name:	
Business Name:	
Main Business Address: (Head Office) Postcode:	
Telephone:	
Email:	
Agent Name & Telephone:	Business Utility Services Ltd – 01772 367717

Level 1 – For Both Gas & Electric (As Required)

- Request and receive current and historical account information including – Consumption History, Supply Numbers, Pricing Details, Contract End Dates
- Request and receive Half Hourly Data and Meter Operations provider, where applicable
- Obtain information from 3rd party industry databases, for example metering details to be able to contact my current supplier to resolve any objections or rejections
- Request and negotiate prices on my behalf
- Issue termination notice with regards to my existing supply contracts, on my behalf
- **Request and receive ALL billing information - e.g. copy of bills, debt information**

Level 2 – All the items above in level 1, as well as the following:

- Authorise adjustments, refunds, billing and payment method changes
- Agree supply contracts and sign on my behalf

Business Utility Services Ltd and their suppliers/3rd parties undertake that it shall use the customer data solely for the purposes of delivering the services specified in this document. PLEASE SIGN EITHER LEVEL 1 OR 2 BELOW, DEPENDING ON WHAT RANGE OF SERVICES YOU WISH BUSINESS UTILITY SERVICES LTD AND THEIR SUPPLIERS/3RD PARTIES TO CARRY OUT ON YOUR BEHALF.

The information that we collect relates to a business, not to any personal information and as such is not covered by the GDPR regulations and I agree that my personal data can be shared with their data processor.

I confirm that Business Utility Services Ltd to act on my behalf and I authorise them to action my supplier accounts as follows:

LEVEL 1 AUTHORITY:

Customer Signature: _____

LEVEL 2 AUTHORITY:

Customer Signature: _____

Customer Name: _____

Position in Company: _____

Date: _____

Suite 2D Buckingham House
Glovers Court
Preston
Lancashire
PR1 3LS

For sole traders only, some of this information may be personal data covered by GDPR, and our legal basis for processing is delivery of our services only.